



**Appendix A – Doncaster Academies/The Laurel Academy**

<u>Sanction</u>	<u>Reason</u>	<u>Notes</u>
Half day in Reflections Room 11.00 am– 3.30 pm Tracker Tariff – 5 points	<ul style="list-style-type: none"> <li>• Missing/failing detention</li> <li>• Failing Matrix</li> <li>• Walking away from SLT</li> </ul>	<ul style="list-style-type: none"> <li>• Restorative conversations with learning manager before 10.30 am. Student will be issued with a red sticker to inform them of the sanction issued</li> <li>• Student to attend first break – using red sticker in planner as passport</li> <li>• Student to meet allocated staff at set point at the end of break to be escorted to the Reflections Room. This is the students’ responsibility. Failure to attend would result in collection and time in the Reflections Room (until 2.30 pm) PLUS a full day in the Reflections Room the following day</li> <li>• The Principal may decide to refer to the Reflections Room in another academy for repeat occurrence</li> </ul>
C5 Full Day 8.25 am-3.30 pm Tracker Tariff – 5 points	<ul style="list-style-type: none"> <li>• Failure to complete half day effectively</li> <li>• Smoking on Academy site</li> </ul>	
Reflections in an alternative academy - Alternative to FTE 8.25 am – 3.30 pm Tracker Tariff 10 points	<ul style="list-style-type: none"> <li>• Swearing at a member of staff</li> <li>• Violence or threatening behaviour towards others</li> <li>• Breach of health and safety</li> <li>• Failure to comply (inc. handing over a mobile phone)</li> <li>• Failure to complete Reflections Room (after two days)</li> </ul>	<p><b>Please note, this sanction is at the Principal’s discretion and may be a FTE if deemed more serious</b></p> <ul style="list-style-type: none"> <li>• The Reflections Room at an alternative academy is to be used for instances where a FTE would have been previously used.</li> <li>• Immediately following the incident, the student should not be in general circulation within the Academy. They should be isolated as appropriate: Bridge, PLC, the Reflections Room etc prior to their day in the Reflections Room at an alternative Academy.</li> <li>• If the student fails to attend the alternative placement, they should be marked as an unauthorised absence and usual attendance procedures will apply. Safe and well-being checks should be carried out</li> <li>• If a student fails to serve the sanction due to non-compliance a FTE should apply. The ‘Reflections’ day should then be repeated and will not be cancelled.</li> </ul>



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**Scenario 1**

Student misses a detention	Half Day in Reflections Room	Fails during day in Reflections Room	Full day in Reflections Room
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**Scenario 2**

Student fails in Reflections Room half day	Spends remainder of day in PLC	Completes full day in Reflections Room next day
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**Scenario 3**

Student fails in Reflections Room half day	Spends remainder of day in PLC	Fails full day in Reflections Room	Spends remainder of day in PLC	Completed Reflections Room at alternative academy
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**Scenario 4**

Student swears at a member of staff	Spends remainder of day in Reflections Room	Completes Reflections at an alternative academy
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**Scenario 5**

Student swears at a member of staff	Spends remainder of day in Reflections Room	Spends a day in Reflections Room at an alternative academy	If student fails the Reflections Room at alternative academy – FTE	Repeat day in Reflections Room at alternative academy. <b>This will not be cancelled</b>	
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